



March 10, 2009

Dear Vendor:

RE: 3rd Annual Gathering In The Gap Music Festival

The Friends of the Southwest Virginia Museum cordially invite you to the third annual "Gathering in the Gap Music Festival on May 23, 2009 in Big Stone Gap, Virginia. Enclosed for your convenience is an application form that we ask you complete and return to my attention no later that April 23, 2008. We encourage you to submit your application early as the number of vendor spaces is limited.

Last year's festival was a great success and we expect the festival to continue to grow in popularity. We hope you will join us as we celebrate the rich tradition of old-time and bluegrass music found in Southwest Virginia.

Please call me at 276-523-8211 or email ann.mc david@dmme.virginia.gov if you have any questions. I look forward to hearing from you.

Sincerely,

Ann McDavid
Craft Vendor Coordinator

Enclosure



Craft Vendor Application

The annual "Gathering In The Gap" Music Festival will take place on Saturday, May 23, 2009. The events will take place on the grounds of the Southwest Virginia Museum and surrounding blocks on Poplar Hill.

Food Vendor Guidelines:

- Craft vendor fee is \$15.00 for all-day Saturday, May 23. Checks are payable to "**Friends of the Museum**", P.O. Box 294, Big Stone Gap, VA 24219 by April 23, 2009.
- Commercially made items may not be sold.
- Craft vendor space is 10' x 10'.
- Craft vendors must provide their own set-up, including: tent, tables. All items must fit the 10' x 10' space.
- Vendors will be allowed to access to unload supplies and equipment. However, due to the nature of the museum grounds, vendors will not directly access their space by vehicle or park at their space. Nearby parking will be provided for one supply vehicle; all other parking will be off-site, at either the library or Bullitt Park.
- Vendors will be given passes for their volunteers ahead of the event. Any volunteer who does not have a pass for their booth will be required to pay to get into the event.
- The Music Festival Committee reserves the right to alter these guidelines to resolve any issues that may arise.

Name of Organization _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

Crafts Being Sold: (please list) _____

Materials used in creating craft: _____

As the representative of my organization, I have read the guidelines and shared them with other members of the organization. I (We) agree to follow these guidelines and responsibilities to participate in the "Gathering In The Gap" Music Festival.

Signature

Date